

# Saint Joseph Parents' Club

[www.stjosephmothersclub.com](http://www.stjosephmothersclub.com)

132 High Street  
Medford, MA 02155

Meeting Minutes  
September 9, 2009

**Opening:** Meeting called to order at 7:15 p.m. by Janet Donnelly, President. Prayer.

**Attendance:** 31

## **Review:**

- Mission statement for Club remains the same (“fiscal soundness...social opportunities...cooperative spirit”). We are a fundraising arm of the school with no say in how the funds we raise get allocated. We are not a PTO and we can not make school policies.
- The handbook has all club members, bi-laws and all relevant phone/contact information. Any changes to the bi-laws have to be voted on by all members. Proposal was made to amend bi-laws to be able to vote by Proxy. **This item will have to be discussed by Club members at the next meeting** to come up with guidelines for amendment.

## **Events:**

- Two items missing on new calendar are Quiz Night and Disco Night. If there is enough interest and someone is willing to chair events these can be added back, along with other events people may be interested in.
- Harvest Supper will be Friday, October 16, 2009. This is a social gathering and ticket price will depend on cost of the meal and entertainment as well as attendance. This event is BYOB and is open to men & women and will make sure “oldies” members are notified (update all e-mails and church bulletins). Meal has been a turkey dinner but caterers will be contacted to find a fair price. Entertainment was suggested for a karaoke type Sinatra singer and there was also discussion of having a play list of songs during the night rather than hiring a DJ.
- Reviewed Halloween party, Christmas Party and Breakfast with Santa (which has a chair but is looking for successors). New Year’s Eve party ideas were discussed as far as times and type of activities. There will be police presence as well as older kids (possibly confirmation candidates, scouts, etc.) who can monitor or entertain the small children, lockdown, food, drink, games, DJ. If it is an evening event the children can watch a movie with the “New Year” ringing in at 10. If this is held during the day there can be an international theme as the New Year is celebrated around the world. Event will only run if there is an interest and will depend on attendance – may need to take a poll.

## **Communication:**

- All members are contacted through e-mail and anyone can check the webpage for updates. For those that are not members it is important to have some sort of outreach from the Club be it a memo, phone call, banner or church bulletin. The mentoring program could run throughout the year and members could bring “new” people to events or meetings. The Club (as well as the

school's) presence at the Early Childhood Learning Center is important be it through the t-shirt, bulletin board with events or open house. Request was made to publish the meeting minutes for those that can not attend but want to stay informed.

- Event sign up sheets are kept by chair people and those that signed up to help will be contacted as the event gets closer. There was a request to post the lists for those that have forgotten what they signed up for, which may be possible to add to website. Each committee list could be posted but there is concern of not posting too much personal information.

### **Fundraising:**

- The goal of the Club and the School is to consolidate the two main fundraisers and stop “nickel and diming” families. The increase in dues will go towards the Harvest Super discounted ticket price, \$5 mad money for the Holly Fair, the teacher monetary gift at the holidays and Auction class gift. The Room directors will still solicit donations for the teacher gifts and auction gift from those non-members. Goal is to limit requests and solicitations from people in the school and draw on others in the community.
- “Season of Giving” includes Hoff Pies, Wreath sales, Calendars and Holly Fair. No purchases are required but contributing time to these events is necessary to make them a success. Fair share hours are given for gift cards or baked items donated for the Holly Fair. Members spend hours putting gift baskets together and donations are accepted (liquor, gift certificates, gift items, items for the White Elephant table) in order to defray cost of event. There is a breakdown of costs and income for each table though the figures were not available for review. A booklet will be sent home in the next few weeks detailing all times, requests and events.
- A \$10,000.00 drawing has been discussed as a possible fundraiser as possibly part of the Auction or Quiz Night. This would not be a requirement for families but there would be a required number of tickets sold to make prize possible. Originally intended on doing this at the Harvest Supper but it seems too soon to organize – a committee may be needed to organize. Advertisement could go into bulletin, Transcript, Immaculate (as they do not fund a school), etc.
- Calendars were a popular item around the holidays and though did not make much money they did cover the cost of printing and gave out a few nice prizes. There is much interest in having these offered again so will look into printing costs and prize amounts. **This will be discussed further at October meeting.**

### **Adjournment:**

Meeting was adjourned at 8:50 p.m.

Minutes submitted by: C. Murphy, Recording Secretary

Next meeting scheduled for Friday, October 9, 2009 at 7 p.m.